

**Louise Van Meter  
Executive Board Meeting  
Wednesday, November 16, 2022  
Shari's House**

*Attendees: Jenn, Shari, Holly, Monique, Sarah, Nima, Hillari*

**Agenda**

1. Call to order @ 6:06pm *Monique*
  
2. Approve minutes from previous meetings: *Monique*
  - a. H&SC Executive Meeting *Shari, Sarah, all*
  
3. Principal's report: *Monique*
  - a. *5<sup>th</sup> Grade Concert – Dec. 12<sup>th</sup> (8:15am-9:00am); other concert times haven't been confirmed yet*
  - b. *Life lab work complete*
  - c. *Upper grade playground covering likely completed over break*
  - d. *Finishing up installing more benches/outdoor furniture around campus*
  
4. President's Report: *Monique*
  - a. *Keep promoting the Amazon Smile, especially ahead of the holidays*
  - b. *Treasury position is still open*
  - c. *Hanukkah blurb is on the website; Hanukkah event at school last week of December (possibly December 21<sup>st</sup>); Fun Zone activity for Hanukkah; possible student/peer-led activities throughout the week*
  - d. *Looking ahead to Lunar New Year (January 22<sup>nd</sup>)*
  
5. Programs Report: *Holly*
  - a. *Book Fair went well; don't have numbers yet; Monday and Tuesday were big and Wednesday a little lighter; Spent \$2K to get new books for the library; donate \$900 to the classrooms (delivering the books tomorrow to classrooms)*
  - b. *Expanding efforts in the library – having 5<sup>th</sup> graders learn how to check out books, make recommendations, etc.; possibly doing big buddy reading and/or identifying topics of interest; expanding the audio books too*
  - c. *Thinking ahead to summer grant opportunities through the district – possible opportunities to expand library needs, etc.*
  - d. *Thanksgiving Gathering at Blossom Hill Park – Open to all Van Meter*

*families for a couple hours in the morning; food and beverages provided*

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| 6. Fundraising Report:  | <i>Shari/Hillari</i> |
| <i>a. One Community Update: As of Nov. 6<sup>th</sup>, participation rate was just under 51% (this time last year we were at 64%); Lexington and Daves are at 70%; coming up; accepting donations throughout the school year; a push in the spring to make a final push</i> |                      |
| <i>i. Exploring a classroom competition or something similar; seems to help at other schools to get higher participation rate</i>   |                      |
| <i>ii. Van Meter families donated the most, just fewer families participated</i>  |                      |
| <i>iii. Focus on participation, not giving amount; better messaging around “give what you can/want” vs meeting the \$1500</i>   |                      |
| <i>iv. Possibly making a push mid-year (December) rather than start of school year; align messaging to #GivingTuesday and end of calendar year/holidays; possibly engage classrooms around friendly competition (super soak Principal, etc)</i>                             |                      |
| <i>v. Focusing messaging for remainder of year on school-specific needs; need \$35K to hit our HSC goal</i>   |                      |
| 6. Marketing Report   | <i>Jamie</i>         |
| 7. Treasury Report:   | <i>Nima</i>          |
| 8. Ecology Report:  | <i>Liz</i>           |
| 9. Discuss any open action items:   | <i>Monique</i>       |
| 10. Adjourn @ 7:30pm  | <i>Monique</i>       |

**Next Executive Board Meeting is December 14th, 2022 at 5:30pm**