

**Louise Van Meter**  
**Executive Board Meeting**  
**Wednesday, October 26, 2022**  
**Rootstock**

*Attendees: Jenn, Shari, Holly, Monique, Sarah, Hillari, Nima*

**Agenda**

1. Call to order @ 5:41 *Monique*
  
2. Approve minutes from previous meetings: *Monique*
  - a. H&SC Executive Meeting *Shari, Hillari, all*
  - b. H&SC General Meeting
  
3. Principal's report: *Monique*
  - a. Halloween Parade - Everyone has to sign in at front office to enter campus; route is outside around school
  - b. November 1<sup>st</sup> – Teacher PD day, no school
  - c. November 14<sup>th</sup>- 18<sup>th</sup> - Conference Week; minimum days all week
  
4. President's Report: *Monique*
  - a. Diwali
    - iii. Great success!*
    - iv. Diwali was a week-long celebration at school.*
    - v. Purchased more books for on display at library.*
    - vi. Parent volunteers were great. Kids were excited to learn and participate in Fun Zone.*
  - b. More Holiday Celebrations
    - iii Families are asking about other holidays, including Persian New Year, Hanukkah, Chinese New Year, etc.*
    - ii. Possibility of raising the budget to allow for more books for library, and events*
  - c. Next steps
    - i. Add language/blurb on website for Hanukkah*
    - ii. Raise budget from \$150 to \$200-\$250 (will look if line item for DEI and more funds to pull from there, possibly from the Reserves or through the Innovative Grants)*
    - iii. If enough preparation, could add items to food menus too during specific celebrations*

- d. One Community
  - i. 49% for Van Meter*
  - ii. Families still contribute throughout the year*
- e. LGEF Event on 10/22
  - ii. October is a difficult time for promotion and attendance.*
  - iii The kids that performed were fantastic! The STEAM tables were great and well displayed.*
  - iv. Food trucks didn't get as much business as they wanted*
- f. Pumpkin Patch
  - i. Feedback was very positive!*
  - ii. Lisa did a great job!*
  - iii. Set up the prize tent against a wall next year for security*
  - iv. More inflatables; add a rock-climbing wall.*
  - v. Great having the food trucks there*
  - vii. Made \$7k from Pumpkin Patch ticket sales*

5. Programs Report:

Holly

- a. Leaps and Bounds
  - i. 2 weeks with 1 hr sessions each, plus pull-outs*
- b. Nutcracker
  - i. Hoping to bring back the field trip; this year offering the discount tickets*
- c. Cornerstone
  - i. Going really well!*
- d. Clay Program
  - i. Still on pause*
- e. Book Fair
  - i. During conference week (Mon, Tues, Wed)*
  - ii. Ship out books by end of week*
  - iii. Need volunteers (Holly will prepare a sign-up/spreadsheet for it)*

6. Fundraising Report:

Shari

- a. WAG
  - i. Monique secured location (The Palms)*
  - ii. DJ, photo booth, auctioneer secured*
  - iii. Starting to think about auction items (trying to find some new families that can contribute live items)*
  - iv. Start thinking/planning for Teacher Adventures*
  - v. Roaring 20s as theme; hiring casino company to have "activity" for night; try to book casino company in next few weeks (will cost a few thousand dollars)*

6. Marketing Report

Jamie

a. Teacher Swag

- i. Raised \$200 in an hour; overall went well*
- ii. Need bigger sizes moving forward*

b. Website

- i. Jamie is talking to website guy tomorrow and will update the Board after*

7. Treasury Report:

Nima

a. Renee is leaving the Board

- i. Is there an opportunity with Renee leaving to streamline budget? Support from HSC Board?*

b. Amazon Smile

- i. Sending through the Room Parents; putting together a quick blurb for Mitzi/Room Parents.*
- ii. Typically make btw \$500-\$800*

c. Coding Program

- i. District Board is looking at doing a pilot Coding Program, focus on 2<sup>nd</sup> grade. Waiting on the teachers to get back to Rick on how to integrate the programming into the curriculum.*
- ii. Need to consider other programming to ask the District Board for... especially if the Coding Program is successful.*

8. Ecology Report:

Liz

9. Discuss any open action items:

Monique

10. Adjourn @ 6:49pm

Monique

**Next Executive Board Meeting is November 16th, 2022 at 6:30PM**